Tablets and iPads
September 25, 2018
Android and iOS Devices
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Getting Started
Terms

**Apps**: Short for “application.” Refers to programs you can install on your Android.

**Widgets**: Miniature Apps. Sometimes they come with other applications as a pair, and sometimes they come pre-installed.

**Gestures**: Shortcuts used on touch screen devices to help users navigate.

**Home Button**: Button on bottom front of device that takes you to the main page.

**Status Bar**: Provides information, such as the current time, battery level, wireless connection, and more.

**Lock Screen**: This will appear when the device is inactive or when first turned on. To unlock, simply drag the lock to the edge of the screen.

**Settings**: Lets you set preferences for Android features like email, display, or notifications.
What We Will Cover

• Turning On/Off
• Lock Screens
• Navigating
• Gestures
• Settings
• Apps and Widgets
• Maintaining your Device
On/Off & Lock Screens

**Android**
Turn ON: Press and hold the On/Off button for a few seconds until the lock screen appears. Slide the lock screen (see image below) to unlock the screen.

Turn OFF: Press and Hold the On/Off button until your device powers off.

**iPhone**
Turn ON: Press and hold On/Off button at the top of your device until apple appears on screen.

Turn OFF: Press and hold the On/Off button until you see the power off button. Slide the power button to turn off device.
Navigating and Gestures

**Drag**: Place a finger on the screen and move it in chosen direction without lifting. Use to scroll or pan.

**Flick**: Place finger on the screen and quickly swipe in desired direction. Use to scroll or pan quickly.

**Tap**: Quick up-and-down motion with a finger, lightly striking the screen. Use to select.

**Pinch**: Used to zoom in and out. Place a thumb and a finger on the screen and move them apart or together without lifting them from the screen.
Settings
Apps and Widgets
Maintaining your Device
Keep Your Tablet Clean

• Never spray anything directly on the screen.
• Use only water. Buy a small travel sprayer.
• Use only a clean soft cloth such as a microfiber towel.
• Depending on screen material and how hard you use it, you may want a screen protector.
• Purchase a case for shock protection and also to help keep it clean.
Security Features

• Only use apps from a reliable source (such as Google Play Store, Amazon, or App Store)
• Lock your device with a password or a pin
• Use Android Device Manager (http://www.google.com/devicemanager)
• Install Anti-Virus app (AVG mobile, Avast’s Mobile Security, Norton Security Antivirus)
• If you have multiple users, you can create a personal account for each (not possible on iPad)
• Watch your device like you’d watch a child. It’s very easy for someone to grab it and run
5 Apps in 5 Minutes

- Hoopla
- NOAA Weather App
- Libby
- Google Photos
- Facebook
Free eBooks from Sunflower eLibrary via:

- Kindle App
- Libby for Overdrive
- Free ebooks, videos and music from Hoopla
Got questions? We’ve got answers!